



Foreign Affairs Manual

1 FAM – Organization and Functions

Change Transmittal: ORG-307

Date: May 9, 2013

1 FAM 440

BUREAU OF ARMS CONTROL, VERIFICATION AND COMPLIANCE (AVC)

Changes:

1. Summary of changes to 1 FAM 440 include the following:
 - 1 FAM 441.1 Revising section 441.1 removing a paragraph assigning IT responsibility to AVC
 - Updates authorities
 - Revising the offices and titles listed in 1 FAM 443 sections j, k and i
 - Revision of organizational chart
 - Updated references
2. If this issuance changed less than half the words, we formatted the changed text in *dark magenta italic*. If this issuance changed more than half the words or is entirely new, we did **not** use *dark magenta italic*. The CT line in each section shows when that section last changed.
3. Officers are reminded that Department-issued materials not codified in the Foreign Affairs Manual or its supplemental Foreign Affairs Handbook series generally have no regulatory validity (see 2 FAM 1115.2).
4. The office responsible for the material in this subchapter is AVC. Please direct questions concerning content substance and interpretation to this office. Administrative questions on the Foreign Affairs Manual or Handbooks can be directed to A/GIS/DIR, Office of Directives Management.

Filing Instructions for Paper Copies

1. Remove and discard old subchapter 1 FAM 440 (CT:ORG-252; 10-26-2011) and insert new subchapter 1 FAM 440 (CT:ORG;-307; 05-09-2013).

2. After inserting the material in the binder, insert this Change Transmittal immediately following the CT Checklist, then fill in the entry line for appropriate CT, and initial.

Distribution Notice

1. The Foreign Affairs Manual and Handbooks (unclassified) official version can be found on the State Department's Intranet site.
2. All posts and offices keeping paper versions of the Foreign Affairs Manual are responsible for maintaining the FAM on a current basis (see 2 FAM 1116.5).
3. Use **KFAM** and **AINF** TAGS on **all** communications on FAM/FAH issues.